



# Something New for 2017

## Easy as 1, 2, 3...

- 1** In 2017, TOPS Headquarters will process your new member applications and renewals. Beginning January 1, please forward all applications and renewals, along with chapter check or money order made payable to TOPS Club, Inc. to:

**TOPS Headquarters  
ATTN: Memberships  
PO Box 070360  
Milwaukee, WI 53207-0360**

- 2** Until December 31, 2016, please continue to handle all new and renewal memberships exactly as you do now.

- 3** Beginning January 1, please be sure to ***destroy all outdated copies*** of the Membership Application (L-003), which are the half-sheet size ***and only use the new full-sheet version*** of the application. Copies of the new form and mailing labels are included in this mailing. You also may print the new full-sheet sized Membership Application and Substitute Renewal Form from the Members Area of [www.tops.org](http://www.tops.org) or request free additional copies of the form from your Coordinator.

## Why the change?

This will allow new and renewal members to receive their *TOPS News* and other membership information and tools faster. It will also free up the Coordinator from paperwork to spend more time visiting chapters, answering member, Leader and officer questions, promoting TOPS and supporting new and existing chapters.

## Who should I contact?

***Your Coordinator is still the go-to person when your chapter has questions or concerns.*** You can find her/his contact information on the back cover of your *TOPS News*, under your profile in the Members Area of [www.tops.org](http://www.tops.org), or by typing your ZIP or postal code into the Find A Meeting page on [www.tops.org](http://www.tops.org).