



**Charm**

ARIZONA TOPS SRD 2018  
"Charting Your Course, TOPS to KOPS"  
May 17, 18, 19 2018  
Hilton Tucson East  
7600 E Broadway Blvd, Tucson



**Pin**

LET'S GET DRESSED UP IN OUR FINEST as we celebrate our "Charting Your Course, TOPS to KOPS" State Recognition Days! This is your official invitation to dust off your fancy attire so you can join us as "Charting Your Course, TOPS to KOPS" commences in Tucson, AZ. The dates are May 17 through the 19 but you will want to arrive early to enjoy some special TOPS camaraderie on Thursday night.

A good TOPS guy or gal knows that knowledge and good health are essential to be able to show off their new figures. Our workshops and guest speakers are sure to inspire and motivate you. One of those speakers is our Regional Director, Margie Fisher! I know you will really enjoy the workshop she will be doing for us on Friday, May 18<sup>th</sup>. Join us as we recognize our KOPS Graduates, Chapter and State Royalty, State Division Winners, Century Awardees, and others for their accomplishments.

All General Sessions, Events and Workshops will be held in the Ballroom. Information for reservations is enclosed.

Beginning Thursday evening (May 17) 6:00 to 7:15 PM, individual registration packets for pre-registered members will be available in the hotel's ballroom lobby. The TOPS Promotional room will be open in between most sessions. You will want to stick around after the Thursday night session to enjoy some more fun times in the Hospitality room which will be open during the entire event!

Don't forget to arrive at the pool early Friday and Saturday mornings, at 6:00 am, as you enjoy some water aerobics. Or you can choose the TOPS walk at the same time. At 7:30am Friday and Saturday, the TOPS Promotions & Registration areas open again. Registration will be open an hour before each session and close 10 minutes before the next session begins. Our official TOPS SRD will begin Friday and Saturday mornings at 9:00/9:30 AM. Make sure to check your registration packet for rehearsal times so you don't miss out on any of the glamour and elegant celebration of this spectacular event!

**A REMINDER: NO ONE WILL BE ADMITTED TO ANY EVENT, WORKSHOP, OR GENERAL SESSIONS WITHOUT YOUR OFFICIAL SRD NAME BADGE FROM YOUR REGISTRATION PACKET.**

After presenting SRD information to your chapter, make copies of the Special Events Registration Form for every member who will be participating in any of the listed events.

Complete the Registration & Special Items Order Form, making sure to PRINT the names of your registrants. Your \$80.00 registration package includes the Saturday banquet, charm and pin pictured above. Other meals are extra. Or your members can purchase Registration only and a pin and charm separately. **The deadline for registration is April 15th.**

Our SRD T-shirt will be available as pre-order only. That form will be sent separately.

Please complete the enclosed forms making sure to note if there is any food allergy alerts. Also, if there is a need for a service animal please check with your Coordinator for SRD and the hotel if reservations are needed. (Service animals only.)

## ARIZONA SRD 2018 TENTATIVE GENERAL SESSIONS

THURSDAY	FRIDAY	SATURDAY
<b>6:00pm-7:15pm:</b> Registration	<b>6:00am</b> - Water Aerobics or TOPS walk	<b>6:00am</b> - Water Aerobics or TOPS walk
<b>7:30pm</b> - Night owl session	<b>7:30am-8:45am:</b> Registration	<b>7:00am - 9:15am</b> - Registration
<b>9:00pm-10:00pm</b> TOPS Promotions/Hospitality	<b>Hours as posted</b> TOPS Promotions/Hospitality	<b>Hours as posted</b> TOPS Promotions/Hospitality
	<b>9:00am</b> - General session	<b>8:00am</b> - Royalty rehearsal
	Baggy Clothes Chapter Fashions	<b>8:30am</b> - State Division winners rehearsal
	Leader/weight recorder awards & Margie's workshop	<b>9:30am</b> - Awards & chapter royalty session
	<b>11:30am</b> - Lunch Break	<b>12:00pm</b> - Men's Luncheon
	<b>11:45am</b> - KOPS Luncheon	<b>2:00pm-3:30pm</b> workshops <b>2019 SRD invitation</b>
	<b>12:45pm</b> - KOPS workshop	<b>6:00pm</b> - Gala
	<b>2:00pm</b> - Workshops	<b>8:00pm - 10:00pm</b> TOPS Sockhop with DJ Paul Torres
	<b>4:00pm</b> - KOPS graduates and all KOPS rehearsal	
	<b>5:00pm</b> - Dinner Break	
	<b>7:30pm</b> - KOPS session/Circle of lights	

**\*Pre-registration required for many of the items listed below - use "Individual's Special Events Registration Form". All participants honored on stage MUST follow the dress code.**

**BAGGY CLOTHES PARADE:** All TOPS and KOPS with a loss of 35 lbs or more are invited to participate in the Before and After Parade. Participants must pre-register using the Special Events Participation Form. The parade will be Friday. Further instruction will be in the participant's registration packet.

**CHAPTER FASHIONS:** Dressing alike or in costume. All must pre-register using the Special Events Participation Form. Further instruction will be in the participant's registration packet.

**2017 KINGS, QUEENS AND RUNNERS-UP PARADE:** Participants must pre-register using the enclosed Special Events Participation Form. Chapter royalty may wear tiara/crown. Further instruction will be in the participant's registration packet.

**PAST STATE ROYALTY OR INTERNATIONAL DIVISION WINNER:** Any past State Royalty or International Division winner must pre-register using the enclosed Special Events Participation Form. Further instruction will be in the participant's registration packet.

**CENTURY AWARD and ALUMNI:** This recognition is for anyone who has received a Century Medallion and maintained that weight loss or will be recognized as having completed the 52 week validation period. Please bring your medallions with you. If you have not received your award yet, please contact your Coordinator. Participants must pre-register using the enclosed Special Events Participation Form. Further instruction will be in the participant's registration packet.

**STATE DIVISION WINNER:** All state division winners will receive a letter of notification from their Coordinator. This letter will also include a form of their intent to attend or not attend SRD. This form must be sent back to the Coordinator ASAP. A form to assist the winner in completing their success story will also be included. Please submit a before and after picture also. Further instruction will be in the participant's registration packet.

**KOPS GRADUATION:** Graduates must have reached their KOPS status by December 31<sup>st</sup>, 2017 and be registered at TOPS Headquarters by January 31<sup>st</sup>, 2018. They may not have graduated at any other place, including Chapter. The Graduation fee is \$5.00 and includes their tassel, diploma cover, flower, SRD KOPS Graduate pin, KOPS Ribbon and pen-light. Participants must pre-register using the enclosed Special Events Participation Form. This pre-registration will also include them in the KOPS Circle of Light. Further instruction will be in the participant's registration packet.

**KOPS REINSTATEMENT:** A re-pinning will be held for those regaining their KOPS status by December 31<sup>st</sup>, 2017. Participants must pre-register using the enclosed Special Events Participation Form. They must also pre-register as a KOPS Alumni so we can put them in the correct Alumni years. No need to bring a penlight. Participant will receive one as you cross the stage. Further instruction will be in the participant's registration packet.

**KOPS LONGEVITY RECOGNITION:** KOPS being recognized for 5, 10, 15, 20, 25, 30, 35, 40, 45 and 50 years of CONSECUTIVE KOPS status must pre-register using the enclosed Special Events Participation Form. No need to bring a penlight. Participant will receive one as you cross the stage. Further instruction will be in the participant's registration packet.

**KOPS ALUMNI:** All KOPS who wish to participate in the KOPS Alumni parade must pre-register using the enclosed Special Events Participation Form. No need to bring a penlight. Participant will receive one as you cross the stage. Further instruction will be in the participant's registration packet.

**SPECIAL NEEDS:** A Special Events Participation form must be filled out if your Chapter has a member who is in a wheelchair or needs special consideration for any reason (including a need to bring a service animal). **Members needing a vegan meal or who have food allergies** and are registering for the Friday KOPS luncheon, Saturday Men's Luncheon or Saturday evening gala **MUST** also fill out the Special Events Participation form.

**KOPS:** ALL KOPS not participating on stage are invited to join in the Circle of Light at the end of our KOPS session and share the penlight with a KOPS in the circle. We will also be honoring all KOPS who have earned the black "K" and attend SRD. These special awards go to KOPS, the full year of 2017, who had at least 26 weigh-ins and were "in the black" all year. Those KOPS who received a black "K" ribbon in their registration packet with a black "K" charm attached.

**CONFIRMATION:** To receive a response that your registration was received email Edna at [ekeller4tops@gmail.com](mailto:ekeller4tops@gmail.com).

**DEADLINE:** Deadline for all program participants, registration and money is April 15<sup>th</sup>, 2018. Add late fee for money after the deadline. Deadlines are a must if we are to get the program scheduled appropriately.

**SRD REGISTRATION:** All persons attending SRD must register and wear their badges to all TOPS functions. Registrations will be accepted immediately. There will be **NO** refunds. We will offer a \$25.00 registration for non-TOPS persons. They will be allowed to attend any session (additional charge for pre-paid meals). The reduced fee is not available to TOPS members.

**ROOM RESERVATIONS:** To reserve your sleeping rooms call 1-888-774-2272 Press 2, mailing the Official Housing Request Form to Globetrotter Travel or register online using this link: <http://www.globetrottermgmt.com/tops>. The deadline for registration is **April 20<sup>th</sup>, 2018**. The room rates are S/D: \$85, Triple: \$95.00, Quad: \$105.00 plus tax. A deposit of one night's room and tax with a credit card is required. Balance at check-out must be paid by cash or credit card to the Hotel. (**No checks**). All persons occupying each room **MUST** be registered at the hotel desk. Checking in on Thursday avoids some hotel registration problems, since check-in time is 3:00 PM. Check-out time is 12:00 noon

**PUBLICITY PIN:** Each year we sell a pin and designate those funds to pay for publicity for our state. You may order these on the enclosed Publicity Pin Order Form.

**CHAPTER DONATIONS:** Chapters may bring a gift basket to donate. **NO FOOD ITEMS!** These baskets will be raffled off and the funds will go toward our SRD expenses. If your chapter would like to donate more than one basket we will do a special raffle again this year to help our Area Captains who are attending IRD. Mark these 'IRD A/C Love Basket'. (Tickets will be sold separately for this raffle.) Add a contact name, address and Chapter number in case the winner wants to send a thank you. We also welcome any specialty item your chapter would like to

donate, ie quilt, afghan, framed artwork. Anyone who donates a basket or specialty item will be given a special raffle ticket for a chance to win the “Golden Basket”.

**KOPS LUNCHEON AND WORKSHOP:** All KOPS and those within 10 pounds of goal are invited to attend the special SRD KOPS Luncheon followed by a workshop, Friday May 18<sup>th</sup> at 11:45AM. The cost of the Luncheon is \$20.00, tax and gratuity are included. Plan to attend and meet your fellow KOPS from all over Arizona.

**MEN’S LUNCHEON AND WORKSHOP:** All men are invited to attend a luncheon followed by a workshop, Saturday, May 19<sup>th</sup> at 11:45AM. The luncheon \$20.00, tax and gratuity are included. Plan to attend and meet your fellow TOPS members from all over Arizona.

**DRESS REQUIREMENTS:** Leaders should make sure all members participating on stage Friday night and Saturday morning are made aware of the dress requirements. Also, ask all members to dress up for these sessions to show our pride and respect for these special people.

**SATURDAY GALA:** We are having a banquet this year for the Saturday Night session. Come dressed in your best attire.

**SOCK HOP:** We will have a sock hop for everyone’s enjoyment, following the Saturday evening session. DJ Paul Torres will be joining us to ensure we have a great time! Many enjoyed dancing and others have enjoyed watching at prior SRD’s. So stay around for some fun!

**ATTENTION LEADERS:** We feel it will make SRD run more smoothly if you can either assign someone to handle this paper work, registration process and all SRD plans or handle it yourself with the exception of the Participation Form which is to be filled out by the individual members. **ALL** chapter members must be made aware of SRD plans and deadlines. Every Chapter member being recognized must be informed of any conditions set forth in this bulletin. **This bulletin may be reproduced, in all or part, for Chapter members.**

**ATTENTION MEMBERS:** We are unable to accommodate children of any age at the SRD functions (unless the children are TOPS members.) Your cooperation will be greatly appreciated. If TOPS teens or preteens are attending parents must attend with them. Be sure that you are registered for the events you wish to participate in.

**TOPS PROMOTIONAL/HOSPITALITY ROOM:** We will have these rooms open during posted times to purchasing special items, enjoyment, relaxation and relationship building.

**QUESTIONS ON THIS BULLETIN:** Contact Teri Boyd; 520-723-5869

## **RULES AND REGULATIONS**

1. TOPS Rule 13g: Smoking and alcohol are not allowed at TOPS chapter meetings, sponsored activities or functions.
2. Participants for events mentioned in this bulletin must pre-register using the enclosed Special Events Participation Form (send form to Linda Genot). Be sure all participants are advised of dress code requirements for on stage participation.
3. The registration form and Chapter check, made payable to “ARD” go to Edna Keller. Make copies of the forms for your own records.
4. Each member who is to be recognized on stage will receive further information in their individual registration packet **AND** must attend rehearsal (if one is needed for the event) to be recognized on stage.
5. Past Winners include: Past State Royalty and Past IRD Division winners at or below their honored weight. Please follow dress code.
6. No picture taking is allowed during any of the sessions. We will have a professional photographer again this year who will be available in-between sessions also for special photos.
7. You must wear your name tag to be admitted to all sessions.

## **DRESS CODE**

PLEASE MAKE COPIES OF THE DRESS CODE FOR ALL ON-STAGE PARTICIPANTS.

*We will adhere to the dress code very strictly this year. Please do not embarrass yourself by getting disqualified for not following these directions:*

### **GRADUATING KOPS:**

- Women: **LONG** modest Black dresses, skirt or Bolero pants are required. Dresses and skirts should be no shorter than 6” above the floor, without shoes.
- Men: Black Slacks, shirt with tie. Sports coat/suit not required (NO jeans).

### **ALUMNI KOPS / REINSTATED KOPS / CHAPTER ROYALTY / STATE DIVISION WINNERS:**

- Women: **LONG** dresses, long skirt or Bolero pants and blouse, in good taste, for all on-stage events. No shorter than 6” above the floor, without shoes.
- Men: Slacks, Shirt with tie. Sports coat/suit not required (NO jeans).

### **KOPS NOT BEING RECOGNIZED ON STAGE, BUT PARTICIPATING IN THE CIRCLE OF LIGHT:**

- Women/Men: Dress in good taste.

**NO GUM**

**NO HATS**

**NO PURSES**